



GLOBAL ENGLISH SCHOOL  
โรงเรียนสาริตคริสเตียนวิทยา

GES desires to provide the opportunity for students to pursue excellence in the form of academic achievement and moral character based on Christian ethics while being nurtured in a Christ-centered environment.

### **Job Description for Learning Innovation Coach**

#### **KEY OBJECTIVES OF THE POSITION:**

To carry out the professional duties of a school employee as circumstances may require and in accordance with the school's policies under the direction of the Principal / School Leadership Team. A Learning Innovation Coach is an informed and reflective practitioner who uses teaching strategies to create positive learning environments that motivate and challenge all, including teachers and students, to become self-regulated, life-long learners and leaders.

The Learning Innovation Coach has a commitment to education and demonstrates the knowledge, skills, and attributes necessary to support students, teachers, and parents in the assessment and review of learning across the school.

The Learning Innovation Coach has a thorough knowledge and understanding of the current state of educational technology, is conversant with a range of (educational) apps, assessment tools, and strategies and is able to help teachers to differentiate their lessons according to the needs of the students.

#### **Key Responsibilities:**

- Collaboratively design contemporary learning experiences in partnership with teachers
- Co-create and curate resources that support the wider school community
- Lead professional learning opportunities that meet the needs of the community
- Co-teach to support the successful implementation of contemporary practice
- Scale innovations by documenting exemplar practice and sharing with the wider community
- Activate and coach teacher-innovation champions so that teachers become change agent of their teams
- Oversees, promotes, and expands online learning options for students
- Promotes design and design technology - and ensures all students have the opportunity for building and creating
- Proactively establishes and maintains effective coaching relationships with teaching staff
- Educates the broader community about the purpose and nature of educational innovations at the school
- Promotes and elevates intentional and mindful use of technology
- Keeps data/measures of impact to help colleagues reflect on and optimize teaching practices
- Stay up-to-date with research-based, learner-centered instructional strategies and assessment approaches and tools to address the diverse needs and interests of all students



  
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## Specific Duties

Consistent with Global English School policies, teachers are responsible for:

- Establishing goals and expectations
  - Contribute to the decision making with regards to technology and support outcomes when decisions are made
  - Contribute to the development of the whole school technology plan
  - Ensure that goals and targets in the technology plans are understood clearly and are being implemented with consistency and direction
  - Set clear goals and/or timeline with regards to technology roadmap implementations
  - Set high expectations of pedagogy for technology integration
  - Employing effective pedagogy that enables students to become successful and self-regulated learners who achieve personal excellence by:
    - Building learning-focused relationships
    - Empowering teachers and staff to become independent integrators and innovators
    - Empowering students to become or prepare to be independent learners
    - Being clear about the learning objectives and outcomes
    - Using assessment information to plan progression
    - Providing high-quality scaffolding and feedback
    - Involving parents in their children's learning
    - Employing and integrating educational technology as a tool that assists and improves learning to solve authentic problems related to “real-world” problems or issues
- Curriculum
  - Contribute to the school-wide curriculum development through relevant collaboration in alignment with school goals in the technology plan
  - Work with others to ensure that (educational) technology supports the needs of the teachers and students
  - Promote a learning-focused culture
  - Working with teachers to develop a technology-enhanced curriculum
  - Working with colleagues and leadership to ensure school-wide initiatives related to digital literacy, computing or technology curriculum is being implemented
  - In conjunction with teachers, evaluating the appropriateness of technology and the curriculum outcomes and adapting where necessary
  - Working with curriculum director and coordinators as well as teachers to ensure continuity and progression of the curriculum
  - Attending grade level collaborative planning to help teachers plan to meet the needs of the students
  - Contributing to whole school planning activities



  
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- Promoting and participating in teacher learning and development
  - Actively engaging in teacher learning and development
  - Promote and model best practice
  - Being available to team-teach and act as a technology coach for teachers and staff
  - Identify and/or provide appropriate training, through coaching and mentoring for teachers and staff to meet their professional development goals
  - Be an active participant in their own continuous professional learning
  - Developing knowledge and skills related to education and educational technology
  - Developing a culture where team meetings are learning focused and the sharing of best practice are common
  - Research and assess new resources and tools for use in the classroom that may assist teachers and students
  - Actively engaging in the school's appraisal procedures
- Ensuring an orderly and supportive environment
  - Participating in and supporting the school's positive behavior policy and the general ethos of respect for all
  - Assist in the development and implementation of effective systems for managing routines and processes in the school
  - Developing a culture that promotes risk-taking, favors collaborative and cooperative learning, God-centered but also culturally sensitive
  - Ensuring that the organization of resources and the classroom environment are optimum for learning
  - Helping teachers and school leadership to identify and evaluate resources that will support the technology plan and the curriculum
  - Employing positive behavior strategies
  - Developing and maintaining a learning-focused classroom
- Extra-curricular activities
  - Offering at least one extra-curricular activity per semester i.e. Robotics club, coding club, makerspace, etc.
  - Being involved in extracurricular activities to enhance the school experience for students
  - Undertaking grounds duties as required
- Other project, duties, and responsibilities
  - Having a working knowledge of teachers' professional duties and legal liabilities
  - Operating at all times within the stated policies and practices of the school
  - Establishing effective working relationships with colleagues and parents
  - Setting a good example through presentation and personal and professional conduct
  - Co-operating with other staff to ensure a sharing and effective usage of resources to the benefit of the school and students



  
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- Contributing to the development of the school-wide technology plan
- Contributing to the corporate life of the school through effective participation in meetings and management systems necessary to coordinate the management of the school

While every effort has been made to explain the main duties and responsibilities of the position, each individual task undertaken may not be identified. The employee will be expected to comply with any reasonable request from the leadership team to undertake work of a similar level that is not specified in this job description.

This job description may be amended at any time following discussion between the head of academics (principal), school leadership and member of staff, to be reviewed yearly.

### Key Relationships

Learning Innovation Coach report to the School Principal via the Director of Technology.

In addition, Learning Innovation Coaches develop and maintain effective working relationships with: Students, Parents, Academic Staff, Administrative Staff, Division Heads, School Leadership Team, External providers of technology, Learning Innovation Coaches of other schools  
Personal Specification

### QUALIFICATION AND TRAINING

- A degree plus teaching qualification (or equivalent)
- Higher degree or recognized professional qualification (preferred)
- Evidence of continued relevant professional development
- Educational Certifications from Google, Apple, Microsoft, or equivalent (preferred)

### EXPERIENCE REQUIRED

- Experience in teaching students with diverse needs
- Experience as a Learning Innovation Coach (or equivalent)
- Experience in an international school environment (preferred)
- Experience with Common Core State Standards (CCSS), International Society for Technology in Education (ISTE), Common Sense Media Digital Citizenship Curriculum (preferred)

### KNOWLEDGE AND UNDERSTANDING

- Understanding and knowledge of proper technology integration and school-wide implementation of technology
- Practical understanding of effective teaching and learning strategies
- Theoretical understanding of effective teaching and learning strategies
- Understanding and knowledge of principles and practice of inclusive education



  
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- Relevant curriculum knowledge

#### PERSON QUALITIES

- Excellent collaboration and teamwork skills that result in effective co-planning and possible co-teaching
- A demonstrated and genuine liking and appreciation of children
- Attention to detail
- Inclusive
- Flexible and adaptable
- Resilient
- Sense of humor
- High standards and expectations
- Motivated

#### CORE COMPETENCIES

We are looking for someone who can:

- Establish and maintain good relationships with colleagues, students, and parents
- Communicate effectively in English, orally and in writing
- Deal effectively and non-confrontationally with students and staff
- Positively influence others
- Listen actively
- Motivate and engage with colleagues



  
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